

2083 West 76 Street  
Hialeah, FL 33016



Ph. 305.819.2361  
Fax. 305.825.0608  
npm@npmassociation.com  
www.npmassociation.com

## Requirements Application for the Association of Condominiums

**ALL PROSPECTIVE RESIDENTS must complete an application and be approved by the Association before moving into the property. Any APPLICANT who violates this agreement will be immediately grounds for DENIAL. The cost of the application, background check and interview is \$150.00 (not reimbursable) per applicant. Legally married couples pay \$150.00 for both. If husband/wife do not have same last name, you must provide a copy of the married certificate if not you are considered 2 applicants. We accept MONEY ORDER or CASHIERS CHECK only payable to: Neighborhood Property Management, Inc.**

For this procedure, the new residents must present the following documents:

- Copy of driver license or picture ID and social security card for all new residents older than 18 years (if the resident cannot be present, please bring a photocopy).
- Copy of the Purchase Contract or Lease Agreement.
- Copy of all car registrations. (No commercial vehicles permitted in community)
- Police Records from all new resident older than 18 years. (You can obtain from your Local Police Dept.)
- Last two (2) stubs check paid from the employment of the Contract's titular.
- Pet photo & vaccination form (if applicable) - \$50.00 Pet Registration is required payable to NPM
- Application must be submitted with ALL above required documents.

**A \$ 250.00 move in security deposit fee is required -(refundable at completion of moving if no resulting damages to common area - in form of personal check) payable to: Celebration Point Condominium .**

**For International Background Check: \$150.00 per person over the age of 18 years (Note this is additional to the \$150.00 application fee) and the following documents must also be provided:**

- Mother's full name (including all last names)
- Mother's Date of Birth
- Full Address in which you lived in while in the foreign country.
- Copy of Passport

**IMPORTANT: The fees stated above are non-refundable and are payable in form of money order or cashier check only payable to Neighborhood Property Management.**

**Celebration Point Master Association, Inc. has a 24 month restriction before leasing after purchase. All applicants are required a minimum credit score of 650. \_\_\_\_\_ (initial)**

The Contract's titular must return application and all previous information to Neighborhood Property Management located at 2083 W 76 St. Hialeah, FL 33016. There is an interview to discuss all characteristics and regulations of the Community, it will be scheduled. Results will be presented, approved and signed by the Association's Board. **The Approval Certificate will be available in 10 business days from the date the application is submitted. RUSH service available for an additional \$100.00. Approval will be available within 5 business days. Money Order/Cashier's Check only payable to Neighborhood Property Management**

The Approval Certificate will be delivered to the unit's owner and the owner will retain it for the living time of the new residents inside the property. In case of Rental, the property owner can access the information for the screening process sending an email requesting it to [frontdesk1@npmassociation.com](mailto:frontdesk1@npmassociation.com) or by calling 305-819-2361 ext. 0.

**Every time the property changes resident(s), a new application process must be done. Any existing resident that was approved by the association and allows new tenants (family, friends, spouses or partners) to move in without passing through the Association, will be subject to eviction and heavy fines placed on the unit.**

- All new prospective tenants understand the following:

Effective July 1, 2010, Florida Statutes **Section 7.18- SB1195** authorizes the condominium association to collect the monthly assessments directly from the renters/tenants in cases where the homeowner defaults in paying their corresponding association fees.

I \_\_\_\_\_ (Applicant), on \_\_\_ of \_\_\_\_\_, 20\_\_\_ understand and agree with all the above conditions.

**Name of the Applicant**

**Signature of the Applicant**

Neighborhood Property Management on behalf of the Board of Directors



**Purchase Application Form for Celebration Point Master**

**1- General Information.**

- 1.1 Property Address: \_\_\_\_\_  
1.2 Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
1.3 Applicant: \_\_\_\_\_ D.L # \_\_\_\_\_ DOB: \_\_\_\_\_ SS#: \_\_\_\_\_  
1.4 Co-Applicant: \_\_\_\_\_ D.L # \_\_\_\_\_ DOB: \_\_\_\_\_ SS#: \_\_\_\_\_  
1.5 Other Applicants over the age of 18 years: \_\_\_\_\_  
    Children: \_\_\_\_\_  
    Pet: (limit 1 dog or cat) \_\_\_\_\_

**2- Residence History.**

- 2.1 Present Addresses: \_\_\_\_\_  
2.2  Lease  Own      2.3 Time of occupancy: \_\_\_\_\_  
2.4 If lease, name of landlord: \_\_\_\_\_  
2.5 Landlord phone: \_\_\_\_\_  
2.1 Previous Addresses: \_\_\_\_\_  
2.2  Lease  Own      2.3 Time of occupancy: \_\_\_\_\_  
2.4 If lease, name of landlord: \_\_\_\_\_  
2.5 Landlord phone: \_\_\_\_\_

**3- Employment information.**

- Applicant:  
3.1 Name of Company: \_\_\_\_\_  
3.2 Addresses: \_\_\_\_\_  
3.3 Position: \_\_\_\_\_ Name of contact: \_\_\_\_\_  
3.4 Telephone of contact: \_\_\_\_\_ 3.5 Income monthly: \_\_\_\_\_  
Co- Applicant:  
3.1 Name of Company: \_\_\_\_\_  
3.2 Addresses: \_\_\_\_\_  
3.3 Position: \_\_\_\_\_ Name of contact: \_\_\_\_\_  
3.4 Telephone of contact: \_\_\_\_\_ 3.5 Income monthly: \_\_\_\_\_

**4- References.**

- 4.1 Name: \_\_\_\_\_ 4.2 Relationship: \_\_\_\_\_  
4.3 Telephone of contact: \_\_\_\_\_  
4.1 Name: \_\_\_\_\_ 4.2 Relationship: \_\_\_\_\_  
4.3 Telephone of contact: \_\_\_\_\_

Applicant's name and signature

Date

**5- Vehicle information.**

5.1 How many vehicles: \_\_\_\_\_ (FOR 1 BEDROOM UNITS LIMIT OF 1 VEHICLE OR TWO VEHICLES IF TWO APPLICANTS WITH VALID DL)

5.2 Mark: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Tag: \_\_\_\_\_

5.3 Mark: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Tag: \_\_\_\_\_

5.4 Mark: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Tag: \_\_\_\_\_

5.5 Mark: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Tag: \_\_\_\_\_

**FOR 2 BEDROOM UNITS LIMIT OF 4 VEHICLES PER HOUSEHOLD WITH VALID DL**

**6- Background Information:**

6.1 Have you ever filed an application here before, if yes when? \_\_\_\_\_

6.2 Have you ever had any legal conflict as eviction? \_\_\_\_\_ or filed bankruptcy? \_\_\_\_\_

6.3 Have you ever been convicted of a crime or felony? \_\_\_\_\_ any other Legal conflicts? \_\_\_\_\_

6.4 If yes, please include description of legal charges and a detailed explanation of occurrence on a separate page.

6.5 Will any other individual or institute be paying any portion of your rent? \_\_\_\_\_ If so who? \_\_\_\_\_

**\*\*Please be aware that any false information provided on this application will result in an automatic denial. \*\***

**Authorization to release information about my:**  
**Employment, Residence, Banking and Credit.**

The applicant hereby authorizes Neighborhood Property Management to investigate all statements contained in my application as may be necessary. The applicant understands that the applicant hereby waives privileges that he/she may have regarding the requested information to release it to the above named party. A copy of this form may be used in lieu of the original. In case of Rental, the property owner can access the information of the screening process via written request to the Management Company. Please note a new application must be completed by all potential rental applicants each and every time a unit changes residents. The Approval Certificate will be delivered to the unit's owner and the owner will retain it for the living time of the new residents inside the property.

**Neighborhood Property Management**

The applicant hereby authorizes Neighborhood Property Management to investigate all statements contained in my application as may be necessary. The applicant understands that the applicant hereby waives privileges that he/she may have regarding the requested information to release it to the above named party.

\_\_\_\_\_  
Applicant's name and signature

\_\_\_\_\_  
Date



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**CONSUMER CREDIT AND BACKGROUND CHECK RELEASE FORM**

By my Signature below I Authorize

Celebration Point Condominium \_\_\_ to obtain a Consumer Credit Report on me. This authorization is valid for the purpose of verifying information given pursuant to leasing, rental, purchase, or any other lawful purpose covered under the Fair Credit Reporting Act. (FCRA).

**ALL APPLICANTS OVER 18 MOVING IN MUST HAVE A CREDIT SCORE OF 650 OR MORE.**

The Background Check may contain information available in the Public Domain but may not include interviews with persons other than previous employers or their agents.

By my signature below, I hereby authorize all credit agencies, law enforcement agencies, City, State, County and Federal Courts and agencies to release all information they may have about me including criminal and driving history. This Authorization shall be valid in original or copy form.

Applicant's Name \_\_\_\_\_

Social Security number \_\_\_\_\_

Date of birth \_\_\_\_\_

Current Street Address \_\_\_\_\_

City, State, Zip code \_\_\_\_\_

Driver's License# \_\_\_\_\_ State \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**\*\*NOTE: THIS IS ONE FORM PER APPLICANT\*\***